

CURRICULUM VITAE

NAME: **IRIS**
SURNAME: **PETRELA**
BIRTHDAY: **28 August 1976**
PLACE OF BIRTH: **TIRANA**
PROFESSION: **LAWYER**
CIVIL STATUS: **MARRIED, TWO CHILDREN**

EDUCATION:

1996 - 2000 "JURIST" - University of Tirana, Faculty of Law
OCTOBER 2001- DECEMBER 2002 MA - Master's Program, "Southeast European Studies" National Kapodistrian University of Athens, Faculty of Law, Economics and Political Sciences
OCTOBER 2005- JULY 2007 MPA - Master's Program on Public Administration, Faculty of Economy, University of Tirana & University of Nebraska
NOVEMBER 2009 – on going PhD candidate, Public Law Department, Faculty of Law, University of Tirana

WORK EXPERIENCE:

JANUARY 2008 - on going Lecturer, Public Law Department, Law Faculty, University of Tirana
OCTOBER 2003 National Legal Officer, Rule of Law Department - OSCE Presence in Albania
AUGUST 2001 - OCTOBER 2003 Specialist, Legal Department - Ministry of Finance
JANUARY 2001 - JULY 2001 Minister's Secretary - Ministry of Finance

Other tasks:

DECEMBER 2002 - OCTOBER 2003 Assistant of the Appeal Commission of Taxes (MoF)
MAY-OCTOBER 2003 Member of the Working Group at the Ministry of Foreign Affairs for the preparation of Reports on compliance of State Bodies Activities with International Conventions
JUNE-SEPTEMBER 2003 Member of the Authorised State Body on Negotiation of Concession Agreements and Contracts
JULY-OCTOBER 2003 Contact Person of the Ministry of Finance on Collecting and Updating Information of the 3-Year Matrix Objectives of the Ministry of Finance to the Council of Ministers
JUNE-SEPTEMBER 2003 Legal assistant of the INSIG Privatisation Working Group

VOCATIONAL TRAINING:

OCTOBER 2011 "GENDER MAINSTREAMING AND PROJECT MANAGEMENT", OSCE SECRETARIAT
DECEMBER 2005 Study Visit to ENA – National School of Administration, Paris, France
DECEMBER 2004 "Human Dimension", ODIHR, Warsaw, Poland
DECEMBER 2003 "Gender Issues & Conflict Prevention", OSCE Mission in Kosovo, Prizren
MAY-JUNE 2003 "Legislation Drafting", Centre of Parliamentary Studies, Tirana
MAY 2003 "Public Administration Reform and Managing Abilities", Training Institute of Public Administration, Tirana

NOVEMBER 2002	"International Trade Law", IDLO-Joint Vienna Institute, Vienna, Austria
OCTOBER 2002	"Tax System and Prevention of Money Laundering", Ministry of Foreign Affairs and National Institute of Information Technology, Cairo, Egypt
SEPTEMBER 2000	"European Public Law", European Public Law Academy, Athens, Greece
JULY 2000	"International and European Human Rights and Humanitarian Law", Soros Foundation, European Centre, and AIRE Centre, Durrës, Albania
JANUARY- JUNE 2000	"Clinic of Law", Faculty of Law, Tirana
MARCH-MAY 1999	"Legal Reasoning and Writing", ABA-CEELI, Tirana

FOREIGN LANGUAGES:

English	1. Certificates (2003 & 2000), TOEFL & TWE 2. Diploma, "UNIVERSI" Foreign Languages Centre, Tirana
Italian	Certificate, Faculty of Foreign Languages, Tirana
Turkish	Diploma, Foreign Languages Centre -TÖMER University of Ankara-Turkey
Greek	Certificate-I st Level, European Centre of Education and Development, Tirana
Esperanto	Certificate-I st Level, Esperanto Professors' League, Zagreb-Croatia

COMPUTER SKILLS:

1994	Certificate-INIMA, Programmes: Operative System MS-Dos, Word Perfect, Lotus 123
2002	Certificate-"UNIVERSI" Centre, Programs: Operative System MS-Dos, Microsoft Windows 98, Word, Excel, and Power Point, Internet
2003	Access Course
2004	Page Maker & Photo Shop Course, Lincoln Centre

PUBLICATIONS, CONFERENCES:

MAY 2012	<i>National Scientific Conference "Consolidating the Albanian Legal System"</i> – University of Tirana & Albanian University presented "How attractive is the Albanian civil service for job seekers?" to be published in Conference's Proceedings
APRIL 2012	<i>4th International Scientific Conference – "Economic Policy and European Integration"</i> , University Alexander Moisiu, Durrës, Albania, presented "Approximation of the Albanian legislation with the European one on the environmental protection through criminal law" –published in Conference's Proceedings
DECEMBER 2011	"Some problematic issues related to the civil service legislation and its practice in Albania " , Legal Studies, Vol.2, 2011, ISSN 2220-3990
FEBRUARY 2011	<i>National Scientific Conference "Human Rights protection mechanisms in the framework of due process"</i> – presented "Complaint institute in the Albanian civil service legislation and its applicability" –published in Conference's Proceedings, PEGI Publishing House, 2011, ISBN 978-9928-124-39-5

SEPTEMBER 2010 *Fifth International Annual meeting of Alb-Shkenca Institute, presented “**European criminal law for the protection of environment and the case of Albania**” accessible at <http://ajls.org/index.php?mid=63&rid=7> on line ISSN 2074-0360*

DECEMBER 2009 *“**Environmental law in Albania and its trends**”, “LEGAL STUDIES”, VOL.2, 2009*

JUNE 2009 *National Scientific Conference – European Integration challenges of the Albanian Society, Tirana - presented “**Legal and Institutional Protection of civil servants rights in Albania**” (in Albanian, abstract in English)*

JANUARY 2004 *Co-author “**Legal Sector Report for Albania**”, Rule of Law Department publication (English and Albanian versions), ISBN 99927-972-1-5
http://www.osce.org/documents/pia/2004/02/2117_en.pdf*

OTHERS:

JANUARY 2012 – on going Member of NISPAcee (The Network of Institutes and Schools of Public Administration in Central and Eastern Europe) Slovak Republic

2001-2002 Scholarship awarded by the Stability Pact for the Balkans to pursue Master’s program in Greece

JULY 2000 “Excellent Student” Certificate awarded by the University of Tirana and Ministry of Education & Science

1997-1999 Member of the Scientific Council, students representative, Faculty of Law, Tirana