

EUROPEAN
CURRICULUM VITAE
FORMAT



PERSONAL INFORMATION

Name	ERLIR PUTO
Address	Rruga Ndreko Rino, Pallati "Belle Air", Ap. 8b, Tirana, Albania.
Telephone	Home 003554228680, Mob. 00355 68 20 90 608.
Fax	n/a
E-mail	eputo@putopartners.com, erlir.puto@gmail.com
Nationality	Albanian
Date of birth	11/06/1980

WORK EXPERIENCE

- Dates (from – to) **January 2009-Ongoing**
- Name and address of employer Puto & Partners Law Firm, S. Delvina Street, 29, 5th Floor, Tirana.
www.putopartners.com
- Type of business or sector Law Firm
- Occupation or position held Partner
- Dates (from – to) **October 2008 - Ongoing**
- Name and address of employer Tirana State University, Faculty of Law, Internal Lecturer of Administrative Law
- Type of business or sector High Education
- Occupation or position held Doctoral Researcher on "Internal Application of EU Provisions of Law and Administrative Act Validity in the Albanian internal system".
- Dates (from – to) **January 2007-October 2008**
- Name and address of employer Tonucci & Partners Law Firm, Rruga Abdi Toptani, Torre Drin, Kati II, Tirana
- Type of business or sector Law Firm
- Occupation or position held Lawyer
- Main activities and responsibilities Contract Preparation, Legal consultancy in Commercial, Banking and Administrative Law.
- Dates (from – to) **26 February 2007 – ongoing**
- Name and address of employer Private University U.F.O. Address: Bulevardi Zogu i Pare, Tirane.
- Type of business or sector High Education.
- Occupation or position held Lector of Constitutional Comparative Law
- Main activities and responsibilities Programme organisation, Lessons and Seminars.
- Dates (from – to) **01 March 2007 – 31 July 2007**
- Name and address of employer Tirana State University, Law Faculty. Tirana

employer

- Type of business or sector
- Occupation or position held
- Main activities and responsibilities
- Dates (from – to)
- Name and address of employer

- Type of business or sector
- Occupation or position held

- Main activities and responsibilities

- Dates (from – to)
- Name and address of employer
- Occupation or position held
- Main activities and responsibilities

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- Name and address of employer

- Type of business or sector
- Occupation or position held

- Main activities and responsibilities

- Dates (from – to)
- Name and address of employer

- Type of business or sector
- Occupation or position held
- Main activities and responsibilities

High Education.
Lector of Administrative Law
Programme organisation and Seminars.

15 May – 15 February 2007

The International Network of Albanian Students Associations, “Albstudent”,
www.albstudent.net

Education, Civil Society.

General Director of “Back for a better Future project”. For more information
www.praktika-online.com

We organized more than 100 internships for Albanian students studying abroad and a Workshop called “Career and Occupation Opportunity’s in Albania”. For more information www.praktika-online.com

September 2006 – December 2007

Free lancer -lawyer

Lawyer

Civil, Commercial and Propriety Law.

01 May – 30 September 2005

The International Network of Albanian Students Associations, “Albstudent”,
www.albstudent.net

Education, Civil Society.

Board member of “Praktika 2005 Project”. For more information www.praktika-online.com

We organized about 50 internships in Albania, for Albanian students studying abroad.

10.09.2001-19.11.2001; 23.09.2002-02.12.2002; 03.03.2004-17.05.2004.

Università degli Studi di Milano – Bicocca, Central Library, Piazza dell’Ateneo Nuovo 1,
20140, Milano.

Public Administration at University Campus.

Students Collaboration.

Information Service for consumers, cataloguing books and magazines.

PUBLICATIONS

- Date

August 2008

“Manual on Comparative Constitutional Law” UFO PRESS, Tirana.

- Dates (from – to)

September 2007

- Name and type of organization providing education and training

Admitted to Albanian Bar Association

EDUCATION AND TRAINING

- Dates (from – to)

01 March 2006 – 15 June 2006

- Name and type of organization

State Advocacy of Milan at Milan District Court. Avv. Michele Damiani.

providing education and training

- Principal subjects/occupational skills covered
- Title of qualification awarded

- Dates (from – to)

- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded
- Level in national classification (if appropriate)

- Dates (from – to)

- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded

- Relevant Subjects

- Dates (from – to)

- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded

- Dates (from – to)

- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded

- Dates (from – to)

- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded
- Vote

PERSONAL SKILLS AND COMPETENCES

MOTHER TONGUE

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[SURNAME, other name(s)]

Preparing acts for different cases covered by the State Advocacy of Milan.

Internship

12 August 2004 –30 June 2006

Specializing School for Legal Professions at MilanStateUniversity.

Civil Law, Administrative Law, Penal Law, Procedural Law, European Union Law, International Private Law.

Specialized in Legal Professions.

Post Degree Specializing School.

3 September 1999- 14 July 2004

Milano – BicoccaStateUniversity, Faculty of Law.

Degree in Law, oriented in International and European Law.

Laureaquadriennale with vote 104/110 with thesis titled, "From the European Convention of Human Rights to the Charter of Fundamental Rights of EU, The passage of South East Europe Countries at a modern concept of Human Rights".

Constitutional Law. Comparative Constitutional Law, Administrative Law, International Law, Environment Law, Sea Law, European Union Law.

01 July 2005 – 31 July 2005

Constitutional Court of Albania.

Preparing Material for the Constitutional Court cases.

Internship

01 March 2005 – 30 June 2005

Milan District Court Bankruptcy Session.

Preparing material and case Law under the supervising of a Judge of Bankruptcy Session

Internship

September 1995 - July 1999

"Petro Nini Luarasi" High School, Tirana.

High School

High School Diploma

10/10

ALBANIAN

For more information go to
www.cedefop.eu.int/transparency
www.europa.eu.int/comm/education/index_en.html
www.eurescv-search.com

OTHER LANGUAGES

- Reading skills
- Writing skills
- Verbal skills

English

Excellent

Excellent

Excellent

- Reading skills
- Writing skills
- Verbal skills

ITALIAN

EXCELLENT

EXCELLENT

EXCELLENT

- Reading skills
- Writing skills
- Verbal skills

FRENCH

GOOD

GOOD

GOOD

- Reading skills
- Writing skills
- Verbal skills

RUSSIAN

BASIC

BASIC

BASIC

TECHNICAL SKILLS AND COMPETENCES

Very good knowledge of Windows Systems and Office Programs.

OTHER SKILLS AND COMPETENCES

Driving License B.